

September 28, 2016

**ADDENDUM NO. 2**  
**to the**  
**Iowa Department of Transportation**  
**Proposal No. 17269**  
**For**  
**Image Conversion Services**  
**Letting Date: October 5, 2016**

**Notice To Bidders:**

This Addendum is issued to incorporate the following additions, deletions, corrections, and/or clarifications to the terms or specifications and shall hereby be considered a part of the final contract documents. This Addendum shall supersede, modify and/or change all statements to the contrary in the bid proposal and shall take precedence over previous terms or specifications.

**CLARIFICATIONS:**

- **Award will be made for any one group or combination of groups. All services in a group must be bid to be considered for a group award. A bidder would be considered non-responsive if they don't bid all services in a group.**
- **Corrected numbers below on**  
Group 2 – Microfilming Services  
Part 1 – Costs under Section B. (page 7)  
B. Provide an estimated lead time in days it would take to do an average run length from time of request service to time of delivery.

<u>Service</u>	<u>Volume/ Image</u>	<u>Avg. Run Length</u>	<u>Lead Time # Days</u>
2.1. Convert 16mm film to digital	100,000	10,000	_____
2.2. Convert 35mm film to digital	10,000	2,000	_____
2.3. Convert Aperture to digital	150,000	15,000	_____
2.3a Convert fiche to digital	150,000	15,000	_____
2.4. Duplicating 16 mm Rolls	30,000	5,000	_____
2.5. Duplicating 35mm Rolls	20,000	4,000	_____
2.6. Convert hard copy to 16mm Film	65,000 <del>250</del>	5,000 <del>50</del>	_____
2.7. Convert hard copy to 35mm Film	100,000	10,000	_____

All Bidders must sign and return this Addendum for the bid opportunity referenced above. Failure to do so may subject the Bidder to disqualification. If a bid response has already been submitted, this Addendum shall be signed and emailed or faxed to the Purchasing Section prior to the scheduled Letting Date.

\_\_\_\_\_  
Company Name *(please print)*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Sincerely,

Jean Gustafson, Purchasing Agent  
Phone No. 515-239-1173 Fax No. 515-239-1538  
[jean.gustafson@dot.iowa.gov](mailto:jean.gustafson@dot.iowa.gov)